

# NOTICE OF GENERAL MEETING

Wednesday, April 26, 2023 12:00 to 2:00 pm

Virtually via Zoom\*

Link and Waiting Room Open at 11:30 a.m.

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## AGENDA

### *Land Acknowledgment Statement*

1. Approval of the Agenda
2. Approval of the Minutes: General Meeting held December 7, 2022\*\*
3. Business Arising out of the Minutes
4. President's Report
5. Report of the Treasurer:
  - Approval of the 2023-2024 Fiscal Year Budget and Appointment of Auditor\*\*\*
6. Report of Other Officers
7. Reports of Standing Committees
8. Reports of Special Committees
9. Any Unfinished Business from Previous Meetings
10. New Business
11. Adjournment

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*\* The Zoom link will open at 11:30 am for sign in to begin. Please note you will be placed into a waiting room upon arrival. Please ensure your Zoom display name reflects your name on your Western ONEcard. This is required for attendance and to gain admittance to the meeting. Please anticipate the meeting to begin on or shortly after 12:00 pm once we have all members signed into the platform. Thanks in advance for your patience.*

*As per Article 7.07 of the Collective Agreement, You are entitled to 2 hours away from work (including your regularly scheduled meal period) without loss of pay to attend this meeting.*

*\*\* General Meeting minutes are posted on the UWOSA website under General Meetings.*

*\*\*\*In accordance with Bylaw 12.3.1, the fiscal budget for 2023-2024 has been prepared and will be presented to the membership at the annual general membership meeting for final approval.*

*The proposed budget and budget justification will be available to members to view in the UWOSA office (255 UCC) 7 business days prior to the meeting. Please email [info@uwosa.ca](mailto:info@uwosa.ca) to book an appointment.*

### **ZOOM MEETING DETAILS:**

Please note the following important information to gain access to the meeting:

- You will be placed into a waiting room upon arrival.
- Please ensure your display name for your Zoom account is identical to your first and last name as it appears on your Western ONEcard. You may be asked to show your card to verify identification, so please have it ready. If there is more than one person in the room with you please be sure each person shows their Western ONEcard to be counted towards meeting attendance for quorum.
- Your video must remain on throughout the meeting. If you have limited access to a computer and are working on campus, it is really important for you to reach out to the office at [info@uwosa.ca](mailto:info@uwosa.ca), at least a week in advance of the meeting, so that we can provide supports and/or any necessary accommodations.
- All participants are requested to remain muted during the meeting to decrease background noise.
- If you have a question during the meeting, please use the Zoom “raise hand” reaction and wait to be called upon by the Moderator. Please remain muted until the Chair or Moderator of the meeting calls upon you to speak. Please ask only one question to ensure all meeting participants have a chance to speak. Please lower your Zoom hand after you have asked your question
- Please note, the chat function will not be used during this meeting.
- Seconding motions: If the Chair requests a seconder to a motion, please raise your Zoom hand and the Chair will say the name for the minutes.
- Voting: If you are in favor of the motion, please refrain from raising your Zoom hand. If you oppose the motion, please raise your Zoom hand when the Chair asks “Opposed?” To abstain from voting on the motion, please raise your Zoom hand when the Chair asks, “Abstain?”

**Please review the videoconference policy before the AGM: [Video Conference Meeting Policy \(September 2020\) \(uwosa.ca\)](#). *Please note – those in breach of the policy will be respectfully removed from the meeting and placed back into the waiting room.***

If you have any questions regarding accessibility requirements limitations of computer access, please reach out to the office at [info@uwosa.ca](mailto:info@uwosa.ca) by April 21<sup>st</sup> so we can provide supports and/or any necessary accommodations.

If you are new to UWOSA and/or new to the Zoom online meeting platform, please review the Helpful Zoom Instructions on the UWOSA website ([www.uwosa.ca](http://www.uwosa.ca)), login and select Members - > General Meetings.

The UWOSA Executive Committee thanks you all in advance for your patience.

## **LINK TO JOIN ZOOM MEETING**

**Topic: UWOSA Annual General Meeting**

**Time: Apr 26, 2023 12:00 PM Eastern Time (US and Canada)**

## **Join Zoom Meeting**

**<https://us06web.zoom.us/j/84954644156?pwd=QlBtYjJvbzBwcExobTFjVTZtT0JoUT09>**

**Meeting ID: 849 5464 4156**

**Passcode: 310609**