



TERMS OF REFERENCE ELECTIONS COMMITTEE

Revised: March 30, 2023

MANDATE:

As per UWOSA Bylaw 6.3.1, the duties and membership of this committee are as follows:

MEMBERSHIP:

No less than three (3) members of the Association who are not running for election. Such members shall be appointed by the Executive after a call is made to the general membership, not later than November 1 of the year before the election is held. Should a member of the Committee later become a candidate for office, he or she will automatically be removed from the Committee and be replaced by another member not a candidate for election.

DUTIES:

- a) To choose a Chair at its first meeting;
- b) To secure the nomination of at least one candidate for each position
- c) To publish the slate and invite additional nominations from the membership
- d) To conduct the election, appoint scrutineers and publish the results.